

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
OCTOBER 23, 2023
3:00 PM
VIA ZOOM

PRESENT: D. Zahm (presiding); K. Goynes; R. Holloway; S. Huxtable; M. Kimbrell; V. Nguyen; M. Norris; G. Novack; S. Over; M. Pleimling; K. Redican; S. Shupe; N. Smith for K. Thompson; N. Staley; K. Swaby; D. Thorp; J. Tokuhisa; K. Tran; A. Zink-Sharp

ABSENT: K. Albright; K. Edgar; S. Ganapuram; N. Nassan; C. Ruktanonchai; M. Seref; S. Sumner; R. Waheed

GUESTS: L. Buchanan; E. McCorkle; X. Ma; R. Pitcher; R. Sparks

D. Zahm called the meeting to order at 3:01 PM. A quorum was present.

ADOPTION OF THE AGENDA

A motion was made and seconded to adopt the agenda. The motion carried.

APPROVAL OF OR ANNOUNCEMENT OF APPROVAL AND POSTING OF MINUTES OF OCTOBER 9TH, 2023

D. Zahm noted that these minutes have been voted on electronically and can be publicly accessed on the Governance Information System on the web (<http://www.governance.vt.edu>).

Academic Policy Discussion

M. Pleimling gave a presentation reviewing Policy 91 Requirements included on checksheets across the university. The following topics were discussed:

- There are five common types of Policy 91 requirements that are included on checksheets.
- There is no definition for in-major GPA. This is something that should be defined moving forward.
- Policy 91 requirements should be measurable and there should be evidence that these requirements help students succeed within the major.
- Transfer students and students with a large number of AP credits could potentially be in violation of this policy within their first or second semester because of the number of credit hours they are bringing in.
- Adding these requirements to majors makes it harder for students who would like to change their major.

NEW BUSINESS

ACCEPTANCE AND POSTING OF COMMISSION/COMMITTEES/SUB -COMMITTEES REPORTS AND/OR MINUTES

Academic Support Committee

No report.

Academic Policies Committee

M. Pleimling said they will have their first meeting October 24, 2023.

Athletics Committee

D. Thorp said the Athletics Committee is working on a Missed Class Policy. R. Hollway clarified that this is a guide for coaches about how many classes a student athlete can miss.

Commencement Committee

No report.

Honor Council

No report.

Library Committee

No report.

University Curriculum Committee for General Education

No report.

Administrative and Professional Faculty Senate

No report.

Staff Senate

No report.

Faculty Senate

G. Novack said Provost Clarke visited the Faculty Senate. With the demolition of Randolph Hall, there will be more limited classroom space. Provost Clarke suggested expanding the class times used throughout the week.

Undergraduate Student Senate

No report.

Graduate and Professional Student Senate

No report.

OTHER BUSINESS:

Nominations of CUSP Sub-Committee Chairs and Representatives For Academic Year 2023-2024

The following individual accepted the nomination to serve as Chair and Representative of CUSP Sub-Committees for Academic Year 2023-2024:

- Academic Support Committee
 - Commission will revisit at the November 13th meeting.

ADJOURNMENT

There being no further business, a motion was made to adjourn the meeting at 3:45 PM.

*Respectfully Submitted,
Rachel Pitcher, Office of the University Registrar*